



DENVER INTERNATIONAL AIRPORT

Pre-Proposal Conference Agenda

**Life Safety Smoke Control Systems
CONTRACT NO. 201844111**

Friday, January 4, 2019 at 11:00 AM MST
High-Tech Conference Room, Near Doors 105/107
Main Terminal East Side Level 1, call Robert Randall @ 303.342.2926 if lost.

Contract Administrator:	Cecilia Lawson	Cecilia.Lawson@flydenver.com
Project Manager:	Robert Randall	Robert.Randall@flydenver.com
Airport Security:	Alexander Jackson	Alexander.Jackson@flydenver.com
Risk & Safety:	Danielle Chavez	Danielle.Chavez@flydenver.com
Treasury:	DOF Tax Audit Admin.	taxauditadmin@denvergov.org

DEN Procurement Web Address: <http://business.flydenver.com>

- I. Opening Remarks and Introductions
 - Sign-in, Agenda and handouts
 - II. Airport Security
 - III. Risk & Safety
 - IV. Treasury – See website below for available Denver tax reference documents:
https://www.denvergov.org/content/dam/denvergov/Portals/571/documents/TaxGuide/Gnl_Tax_Info_Booklet.pdf
 - V. Procurement Process Overview by Contract Administrator
 - VI. Project Overview by Project Manager
 - VII. Questions and Answers
 - VIII. Closing Remarks
 - a. Written questions are due to Contract.Procurement@flydenver.com by **Friday, January 18, 2019 by 2:00 PM**
 - *Your Email Subject line should reference the following:
Life Safety Smoke Controls, RFP #201844111
- Proposals are due to the Airport Office Building (AOB) at **2:00 P.M., Local Time, Friday, January 25, 2019**
- b. Plan holders List and Pre-Bid Attendance, will be available on our Contract Procurement website: www.flydenver.com/procurement
- IX. Adjourn