



PRE-PROPOSAL CONFERENCE

#201845224-00 – FUEL FACILITY OPERATOR

PRESENTED BY JESSICA ENCINIAS
DENVER INTERNATIONAL AIRPORT
JANUARY 16, 2019

AGENDA

- Fuel Facility Operator Overview
- Prevailing Wage
- Procurement Process
- Section II - Instructions to proposers
- Section III – Attachments, Proposal Forms
- Questions



FUEL FACILITY OPERATOR OVERVIEW



PREVAILING WAGE

Valerie Ramirez | Prevailing Wage Investigator
Auditors Office | Prevailing Wage
303-342-2738
Valerie.Ramirez@denvergov.org



PROCUREMENT PROCESS

RATIONALE FOR PROCUREMENT

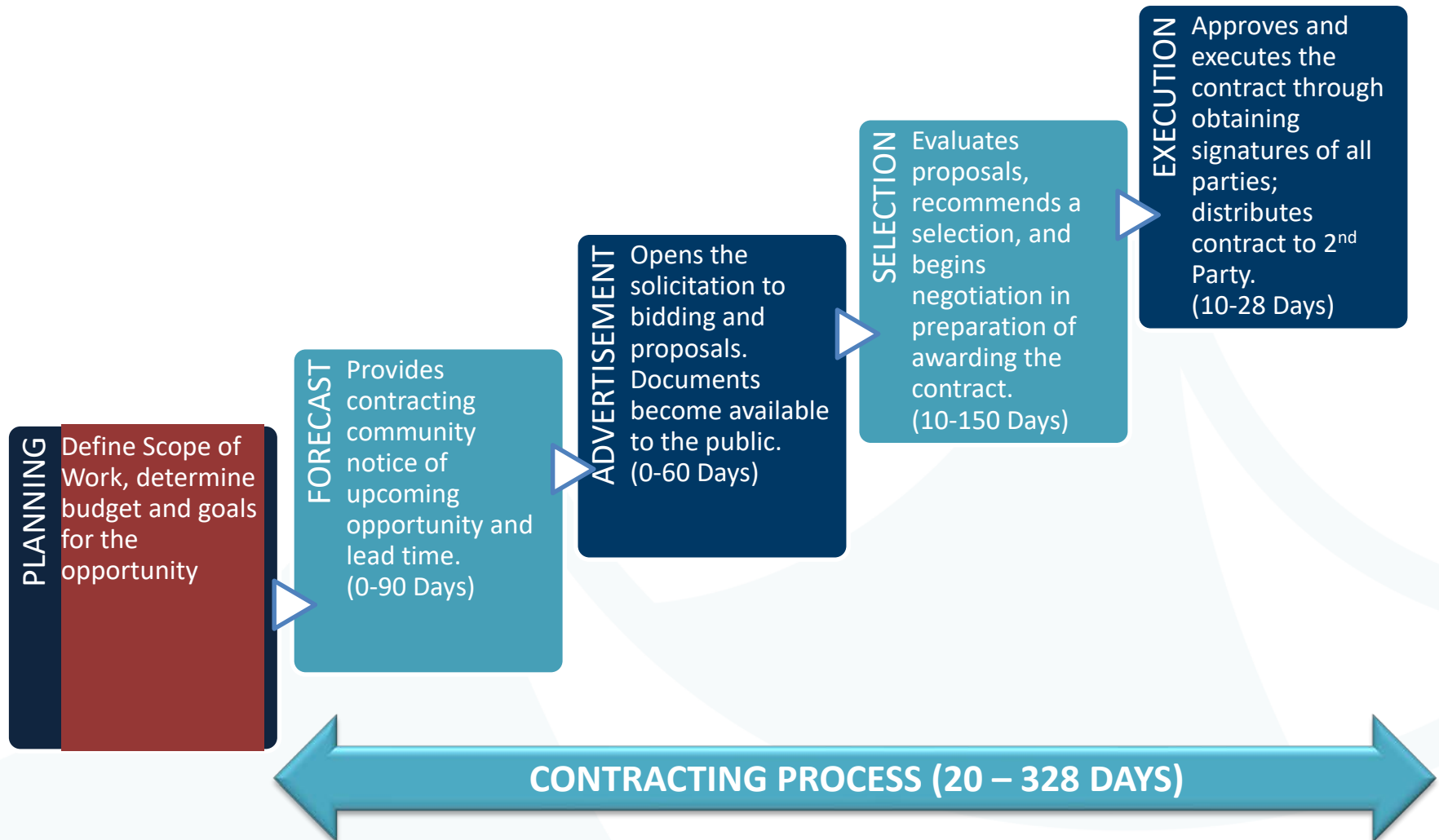
- Provide "Best Value" to City of Denver and citizens
- Fair, competitive transparent (open) process that delivers best value
- Ensure those involved know "What We Want"

EXECUTIVE ORDER 8B

Denver owes a duty to its citizens to exercise strong financial stewardship.

It is the policy of the City and County of Denver to maintain **a fair, open, and competitive** market for the goods and services it purchases. This is not only important in order to maintain the quality of key government services and to minimize costs, but also sets a **high ethical standard and promotes greater transparency.**

CONTRACT PROCUREMENT PHASES



Open Request For Proposals

PROJECT SUMMARY AND DOCUMENT	CHANGES TO PROJECT DOCUMENTS	ADDITIONAL DOCUMENTS
<ul style="list-style-type: none"> Summary: SONET Replacement (201734994-00) Document: [download] 	None	<ul style="list-style-type: none"> Planholders List
<ul style="list-style-type: none"> Summary: Life Safety Smoke Control Systems (201844111-00) Document: [download] 	<ul style="list-style-type: none"> Addenda #1, Posted 1/14/2019 [download] 	<ul style="list-style-type: none"> Planholders List Questions and Answers Pre-Proposal Agenda; Posted 1/7/2019 [download] Pre-Proposal Conference Attendance; Posted 1/7/2019 [download] Attachment 1; Posted 1/8/2019 [download] Attachment 2; Posted 1/8/2019 [download] Attachment 3; Posted 1/8/2019 [download]
<ul style="list-style-type: none"> Summary: On-Call Landside Roadways and Parking Lots (201843278-00) Document: [download] 	None	<ul style="list-style-type: none"> Planholders List
<ul style="list-style-type: none"> Summary: Fuel Facility Operator (201845224-00) Document: [download] 	None	<ul style="list-style-type: none"> Planholders List
<ul style="list-style-type: none"> Summary: DEN Noise Monitoring Pilot Project (201845747) Document: [download] 	<ul style="list-style-type: none"> Addenda #1, Posted 12/11/2018 [download] 	<ul style="list-style-type: none"> Planholders List Questions and Answers Pre-Proposal Conference Attendance; Posted 11/28/2018 [download] Miscellaneous 1; Posted 11/30/2018 [download]





SECTION III

INSTRUCTIONS TO PROPOSERS

SECTION II – INSTRUCTIONS TO PROPOSERS

- **Proposal requirements**
 - Proposal Narrative
 - Acknowledgment Letter
 - Diversity and Inclusiveness
 - Required Forms

ESTIMATED TIMELINE

Event	Date
RFP Advertisement	January 02, 2019
Pre-Proposal Conference	January 16, 2019, 2:00 PM
Last Date to Submit Questions	January 25, 2019, 2:00 PM
Proposal Due Date	February 04, 2019, 2:00 PM



SECTION II

ATTACHMENTS, PROPOSAL FORMS



SECTION II– ATTACHMENTS, PROPOSAL FORMS

- Proposal Acknowledgement Letter
- Proposal Data Form
- Disclosure of Legal and Administrative Proceedings and Financial Condition
- W-9
- Prevailing Wage
- Diversity and Inclusiveness
- Insurance Sample Certificate

SECTION I – INSTRUCTIONS TO PROPOSERS

Insurance Requirements	
Worker's compensation	Statutory requirements
Commercial Airport Liability	\$ 100,000,000 (each occurrence)
Business Automobile Liability	\$ 1,000,000
Excess/Umbrella Liability	\$ 9,000,000
Property Insurance	100% Replacement Cost
Environmental Impairment Liability	\$ 25,000,000 (each occurrence) \$ 25,000,000 (aggregate)



PROPOSAL SUBMITTAL DATE, TIME AND PLACE

Proposals must be received and time stamped by **2:00 P.M. MST** on **Monday, February 4, 2019** to:

Jessica Encinias

Denver International Airport
8500 Peña Boulevard
Airport Office Building, Suite 8810
Denver, Colorado 80249-6340

- One (1) hard copy and One (1) electronic copy (USB)



QUESTIONS / CONTACT INFORMATION

Questions due Friday, January 25, 2019 by 2:00 PM MST

Jessica Encinias at the following email: Contract.Procurement@flydenver.com

Answers:

It is the Proposers responsibility to check for posted answers at:
<http://business.flydenver.com/bizops/rfp.asp>



QUESTIONS?

All questions or communications related to these RFP's must be submitted in writing to:

CONTRACT.PROCUREMENT@FLYDENVER.COM

include the Contract # and Contract name in the subject line.

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