



DENVER INTERNATIONAL AIRPORT  
Pre-Bid Conference  
Landside Employee Parking Lot Relocation, Contract No. 201951210  
Tuesday, August 20, 2019 | 10:00 AM  
7128 North Trussville Street, Unit A, Denver, CO 80249

BMS Contract Administrator: Jessica Encinias  
DEN Project Manager: Irene Chhor

DIA Procurement web address: <http://business.flydenver.com>

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- I. Opening Remarks and Introductions – Everyone Please Sign In
- II. Procurement Process by Contract Administrator
- III. Division of Small Business Opportunity Presentation
- IV. Safety Presentation
- V. Prevailing Wage Presentation
- VI. Treasury Division
  - A Treasury representative will not be attending this meeting. Please see the link below to view Denver tax reference documents.
  - <https://www.denvergov.org/content/dam/denvergov/Portals/571/documents/TaxGuide/GeneralTaxInformationBooklet.pdf>
- VII. Project Overview by Project Manager
- VIII. Questions and Answers
- IX. Closing Remarks
  - Written questions are due to [Contract.Procurement@flydenver.com](mailto:Contract.Procurement@flydenver.com) by **August 30, 2019 at 2:00 PM Local Time** (please use “Landside Employee Parking Lot Relocation, Contract No. 201951210” in the subject line)
  - Sealed Bids are Due **September 17, 2019 at 2:00 PM Local Time**
  - Pre-Proposal Attendance, will be available on our Contract Procurement website
- X. Adjourn