



MBE/WBE Pre-Proposal Presentation

Project Number: **201951236**

Date of Pre-Bid: August 21, 2019

Project Name: **On-Call Architectural and Engineering Design Professional Services**

- **Jilliane Saiya** is the Analyst assigned to this project and can be reached at 303-342-2464 or Jilliane.saiya@flydenver.com
- The M/WBE goal on this project **17%**. Only firms currently M/WBE certified with the City and County of Denver will count towards meeting the goal. The website to find M/WBE certified firms may be found at: www.denvergov.org/dsbo .
- Good Faith Effort requirements and other information are listed in the Bid Documents under Section IB-25. If the M/WBE goal was not met, a Good Faith Effort must be submitted within three (3) working days after the bid opening. The scope and intensity of the efforts will be considered in determining whether the bidder or proposer has achieved a good faith effort. Please read the M/WBE information carefully, because each bidder must comply with Ordinance #85 and accompanying rules and regulations during the bidding process and during the performance of work on the contract.
- *Good Faith Efforts* means substantive and meaningful good faith actions undertaken by a contractor or consultant to achieve the MBE/WBE project goal as defined in more detail in Sections 28-62 and 28-67 of the MWBE Ordinance.

Please be aware of the following:

- The M/WBE Prime Contractor can count the level of work that they themselves perform on the project, towards meeting the M/WBE goal. You will need a LOI if you are counting yourself for participation in meeting the goal.
- M/WBE members of a Joint Venture can only count the dollar value of the distinct elements of work they perform on the project. If you are considering a joint venture, please call me for information.
- The work M/WBE subcontractors perform on the project will count 100% towards the M/WBE goal. (If the bid is over \$5 million, suppliers can only count for 60% toward the M/WBE goal.)
- M/WBE Brokers and Manufacturer's representatives can only count reasonable commissions, fees and cost of transportation or delivery fees charged for assistance in the procurement of supplies or materials.
- M/WBE participation at any tier-level should be listed on the M/WBE participation page in the document at bid time.
- Only those M/WBE's listed on the Proposed List of Bidders will count in determining if the M/WBE goal has been met.
- M/WBE Letters of Intent must be submitted for each firm listed, including an M/WBE member of a JV. LOI's submitted for M/WBE firms must be consistent with those listed on the proposed bidder's worksheet at the time of bid opening.
- The M/WBE Prime Contractor needs to submit a Letter of Intent, and must list themselves and their level of participation on the designated M/WBE participation page in the bid document.
- Failure to meet the M/WBE goal requires that the bidder submit a Good Faith Effort. If a good faith effort is performed, be aware that bidders must solicit all areas of work or supply that are not self-performed. The solicitation percentage for all areas of work in the performance of a Good Faith Effort is 100%. Please review the guidelines for GFE's and be sure to exhaust all solicitation efforts.
- Letters of Intent and/or Good Faith Effort must be submitted to DSBO within 3 working days after the bid opening (**5:00 p.m.**) and must be scanned and e-mailed to DSBO@denvergov.org.
- Are there any question? If you have questions, please contact **Jilliane Saiya** at **303-342-2464**.