

Safety Message – ROCIP Construction Projects

Let me start by saying that safety is a core value in everything that we do here at Denver International Airport. We strive to maintain a positive safety culture and to be proactive in addressing hazards. Our employees are required to report hazards that may cause injury as soon as possible so that they may be corrected – we expect the same from our contractors. At DIA, we are very proud of our safety record – we have reduced employee injuries by over 50 percent since 2010. We want all of our employees, including our contractors, to go home in the same condition they arrived at work.

This is a ROCIP project, which stands for Rolling Owner Controlled Insurance Program. In addition to all federal, state and local safety regulations, contractors and subcontractors of any tier must comply with the provisions of the ROCIP Safety Manual (RSM). Contractors must review the RSM carefully, as some requirements in this document may add contractor costs to the scope of work.

I would like to discuss four elements of the RSM that are needed before starting work:

1. Contractor Safety Representative (section 4.1 of RSM) – The contractor must assign a full time safety professional to monitor the safety of their employees and subcontractors. The qualifications of the contractor’s safety representative must be submitted and approved by the DIA Safety Team at least two weeks before beginning work. Approval will depend on the following qualifications and experience:
 - Certified Safety Professional with five years of relevant construction safety experience; or
 - Bachelor’s degree in safety management or equivalent engineering degree with seven years of relevant construction safety experience; or
 - 12 years of relevant construction safety experience.
 - Completion of OSHA 500 course within last 24 months.
 - Red Cross or approved equivalent for CPR, First Aid, AED and blood-borne pathogens.
 - Completion of drug and alcohol reasonable suspicion training.
 - Knowledge of safety representative’s responsibilities, such as employee safety orientation, recordkeeping, daily safety audits, enforcement of safety standards, accident investigation and first aid/medical treatment.
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Subcontractors must also have a safety representative but the qualifications are not as stringent (section 4.2 of RSM). Finally, field supervisors and foreman will also have some safety responsibilities (section 4.3 of RSM).

2. Site Specific Safety Plan (section 5.0 of RSM) – The Site Specific Safety Plan (SSSP) is essential to the successful and consistent implementation of the ROCIP safety program. The contractor and each subcontractor must provide their SSSP to the DIA Safety Team for approval at least two weeks prior to the start of work. The SSSP must be tailored to the risks of the project. Some projects involve a variety of complex hazards and may require substantial development. Appendix A provides a list of required SSSP elements and a model SSSP. In addition to the elements listed in Appendix A, there

are other written documents that must be provided to the DIA Safety Team when applicable. These include:

- Substance abuse program
- Respiratory protection program
- Critical lift plans (crane operations)
- Shared space agreement (crane operations)
- Fall protection plan
- Heat illness prevention plan
- Hot work permit procedure (requires DFD permit)
- Silica protection plan
- Confined space entry procedure (requires DFD permit)
- Traffic control plan
- Lockout procedures
- Job hazard analysis

3. Drug Free Work Environment (section 5.1 of RSM) – Contractors and subcontractors must maintain a drug-free work environment in accordance with RSM requirements. Employees must submit to a pre-project drug test – the cost will be assumed by DIA. Employees will not be granted access to the work site until they have been confirmed negative by DIA’s clinic of choice (OccMed Colorado). The cost of drug testing for post-incident and reasonable suspicion will be the responsibility of contractors and subcontractors. Please provide 48-hours of notice to the DIA Safety Team before the desired testing date so we can get the required paperwork to the clinic in advance of the visit. Employees must report legal prescription drug use to their supervisor or manager if the medication could affect their ability to safely perform work. Prescription/medical marijuana use is prohibited. The contractor must submit a substance abuse policy to the DIA Safety Team prior to starting work.
4. Safety Orientation Training (section 6 of RSM) – ROCIP safety orientation must be provided to each employee once they have successfully completed the substance abuse drug screen and before they can begin work. The purpose of the orientation is to provide employees with an awareness of what they can expect and what is expected of them on site.

NOTE: Employees will be issued a project specific hard hat sticker to indicate that they have been drug tested and oriented.

At a minimum, everyone on the construction site must wear reflective high-visibility safety vests, ANSI-approved safety glasses, safety boots, hard hats, and appropriate work gloves. The RSM has a number of other requirements that the contractor and subcontractor must be aware of, such as motor vehicles, fire prevention, ladders, scaffolding, aerial work platforms, excavation/trenching, hazardous chemicals, housekeeping and welding/cutting. Please pay close attention to these provisions, in addition to the recordkeeping requirements and administrative policies detailed in sections 7 and 8 of the RSM.

There are a number of Appendices in the back of the RSM to aid you in your compliance efforts. If you have any questions regarding the RSM or if you need assistance in developing any of the required documents, please contact one of the DIA Airport Safety staff members:

Keith Williams Safety Supervisor 303-342-2132

Mary Connors Safety Professional 303-342-2135

Ken Roberts Safety Professional 303-342-2638

I will have business cards available after the meeting if you are interested. Thank you.